

EUROPEAN BONE MARROW WORKING GROUP BY-LAWS



Article I. Purpose

The European Bone Marrow Working Group (EBMWG) is a nonprofit scientific association established under Dutch law. It operates exclusively for charitable, educational, and scientific purposes within the meaning of applicable European nonprofit legislation.

Article II. Membership

Application

Membership applications must include a CV and written endorsements from two EBMWG members in good standing. Applications will be reviewed within three months by the Nominations Committee, which consists of the Chairperson, Past Chairperson, and Secretary/Treasurer.

Upon approval by the Nominations Committee, candidate members will be invited to the scientific portion of the EBMWG Scientific and Business Meeting to give a short presentation (case study or scientific work) at the earliest opportunity. Candidate members may already be included in mailing lists for announcements of upcoming meetings.

By becoming a member, individuals consent to the use of their personal data in accordance with applicable data protection laws (GDPR). Members may withdraw consent at any time by notifying the Secretary in writing.

Honorary members

In recognition of their valuable contributions to the EBMWG, Honorary Members are invited to participate in the EBMWG Workshop and Course, as well as the EBMWG Scientific and Business Meeting, free of registration fees (social events excluded). They are also exempt from paying membership fees.

Dues/Fee:

The membership fee is €100 per year and should be paid within three months after the start of the fiscal year. To avoid being charged for the following year's membership

fee, cancellation must be submitted in writing at least one month prior to the end of the current year. In the event of non-payment, first and second payment reminders will be issued. If no response is received, suspension may follow, according to Article 6.5 of the Deed of Incorporation.

Members are expected to participate actively in scientific meetings.

Article III. The Board

The Board shall conduct the business of the EBMWG. Payments exceeding €1,000 shall require approval by both the Chair and the Secretary/Treasurer.

Election of Board Members:

The Chairperson-Elect and Secretary-Elect will be nominated one year before the actual election.

Article IV. Duties of Board Members

The *Chairperson* shall preside over annual meetings during their term of office. They serve as Chair of the Board, in the Nominations Committee, and in the Scientific Committee. The Chairperson has ultimate responsibility for organizing the scientific meeting programs. If the Chairperson is unable to perform their duties, the Chairperson-Elect shall assume leadership of the EBMWG until the Chairperson can resume their responsibilities.

The *Secretary/Treasurer* is responsible for official communications with EBMWG members and for duties typically pertaining to the office, including recording minutes from general and board meetings. They are also responsible for the receipt and disbursement of all funds, maintaining records subject to annual external review. The Secretary/Treasurer shall present the reviewed financial report to the Executive Committee and to the general membership at the annual meeting.

The *Past Chairperson* and *Chairperson-Elect* provide counsel to the Board. As members of the Nominations Committee, they advise on the eligibility of new applicants for candidate membership, with formal approval granted by the General Assembly. As part of the Scientific Committee, they share responsibility for shaping the scientific content of EBMWG meetings.

The *U.S.A. Representative* should preferably be a member of the Society for Hematopathology (SH). They represent EBMWG members based in the United States and provide counsel to the Board in that capacity.

Vacancies Among Officers

Vacancies other than the Chairperson may be filled by appointment of the Chair and must be covered by a sitting Board member, who will serve in that additional capacity until the next Annual General Meeting. If the position of Chair becomes vacant, the Chairperson-Elect shall preside at Board and Annual Meetings.

Article V. Meetings

Scientific Meetings organized by the EBMWG include:

- Bone Marrow Symposium and Workshop (Bone Marrow Day) at the EA4HP Meeting
- EBMWG International Bone Marrow Course and Workshop (biennial)
- EBMWG Scientific and Business Meeting (biennial)

The EBMWG International Bone Marrow Course and Workshop and the EBMWG Scientific and Business Meeting are preferably held in the same calendar year (e.g., during spring and fall, respectively), alternating with the biennial Bone Marrow Day at the EA4HP Meetings. This ensures continuity of educational and scientific activities as well as general meetings.

The scientific program of the EBMWG Scientific and Business Meeting is open to members, candidate members, and, to some extent, colleagues affiliated with the Local Organizer of the Meeting. The business meeting is reserved exclusively for members.

Article VI – Financial

Authority to Compensate:

Board members shall not receive financial compensation for their services. The Board may authorize or ratify reasonable reimbursement to any member or committee for expenses incurred on behalf of the EBMWG in any capacity deemed necessary and in the best interests of the EBMWG.

Article VII – Affiliation

The Board may propose affiliations with other organizations, subject to approval by the General Assembly.

Article VIII - Awards

The EBMWG Award may be granted to one or more members for outstanding contributions to the EBMWG. Nominations may be made by the Board or proposed by EBMWG members in good standing. The award will be presented at the General Assembly.